

North Dakota State Board of Dental Examiners

Application Checklist for

Dental and Hygienist Licensure and License by Credential

- Completed and notarized application
- Photograph attached to appropriate place on application
- Fee Paid (New dentist - \$440; New hygienist - \$200; Dentists license by credential - \$1200; Hygienist licensed by credential - \$450)
- Statement of Address form
- Copy of your diploma
- Official transcript sent from the school – must show degree information
- Copy of National Board results Parts I & II
- Copy of clinical exam results – See examination page of website for approved exams
- Jurisprudence Exam – This is typically taken at a Board meeting.
- Reference Letter #1 – Must be returned by the reference, not the applicant.
- Reference Letter #2 - Must be returned by the reference, not the applicant.
- Reference Letter #3 - Must be returned by the reference, not the applicant.
- Physical Examination Results – Physical must be within the last 2 years – Can be signed by a physician assistant or nurse practitioner
- Eye Exam Results – Exam must within the last 2 years.
- Verifications sent from each states or jurisdictions where the applicant **holds** or **has held** a license to practice
- Proof of Continuing Education (If you graduated more than 2 years ago, dentists must submit 32 hours and hygienists must submit 16 hours. This total may include infection control and CPR hours.) Must submit certificates of completion, receipts or registration forms.
- CPR Certificate - Current within last 24 months
- Infection Control verification within last 24 months. If you are a new graduate, your graduation will be used.
- **(not required)** Application for Local Anesthesia for hygienists or Application for General Anesthesia, Parenteral and/or Enteral Conscious Sedation for dentists and all documentation – Only required if you which to administer one of the above.
- Completed background and fingerprint check – The appropriate forms will be sent to you upon receipt of your application. – Return forms to the NDSBDE with your check for \$47.25 made payable to NDSBDE.