



# North Dakota State Board of Dental Examiners

PO Box 7246 Bismarck, ND 58502 • Phone 701-258-8600 • Fax 701-224-9824

Web - [www.nddentalboard.org](http://www.nddentalboard.org) • Email [ndsbd@aptnd.com](mailto:ndsbd@aptnd.com)

## NEW Continuing Education Guidelines for Dentists, Dental Hygienists and Dental Assistants Effective April 1, 2011

The continuing dental education hours will accumulate on the basis of one hour of credit for each hour spent in actual teaching sessions.

All continuing education must be submitted on a Continuing Education Reporting Form. The form is available at the Board's website, [www.nddentalboard.org](http://www.nddentalboard.org) or by contacting the Board office. **Each course written on the form must have the course title, date, and number of hours or the form will be returned for completion.**

Dentists, hygienists, and assistants who are licensed after September 1st of their specific renewal year, do not need to submit continuing education or renew their license for that renewal period. You will need to submit continuing education and renew for every renewal thereafter.

All dentists, hygienists, and assistants must submit continuing education as follows:

**Dentists:** 32 hours recorded by December 31<sup>st</sup> of every odd-numbered year. A maximum of 16 hours may be from home study or online courses. Dentists also are required to have 2 hours of Infection Control and CPR every 2 years and **2 hours of ethics or jurisprudence every 2 years**. Anesthesia permit holders must have 4 hours related to sedation or anesthesia every 2 years. Anesthesia holders also must maintain current ACLS or PALS certification as specified by permit.

**Hygienists:** 16 hours recorded by December 31<sup>st</sup> of every odd-numbered year. A maximum of 8 hours may be from home study or online courses. Hygienists also are required to have 2 hours of Infection Control and CPR every 2 years and **2 hours of ethics or jurisprudence every 2 years**.

**Assistants:** 16 hours recorded by December 31<sup>st</sup> of every even-numbered year. A maximum of 8 hours may be from home study or online courses. Assistants also are required to have 2 hours of Infection Control and CPR every 2 years and **2 hours of ethics or jurisprudence every 2 years**.

**CLINICAL HOURS ONLY:** Only subject matter directly related to clinical dentistry will be accepted! **Non-clinical hours earned after April 1, 2011, are no longer accepted!** Non-clinical hours may include but is not limited to office management, ergonomics, patient communication, and table clinics/exhibits.

**ETHICS/JURISPRUDENCE REQUIREMENT:** Effective April 1, 2011, the Board requires all licensees and registrants to complete 2 hours of ethics or jurisprudence every 2 years. The course needs to be in the preceding two years of your license expiration date. To easily comply with this requirement, the Board will offer an online jurisprudence and ethics exam for all licensees. The exam will be found on the Board's web site, [www.nddentalboard.org](http://www.nddentalboard.org). Upon successful completion of the online exam, two credits will be automatically applied toward your ethics and jurisprudence CE requirement. You may take the jurisprudence exam every 2 years if you wish. However, you are not required to take the jurisprudence exam. You may instead take any online or classroom CE which deals with ethics or jurisprudence. Typically the word 'ethics' will be in the title of the course being offered. The American College of Dentists has a website, <https://www.dentaethics.org/index.shtml>, with free ethics courses specific to the dental field. The American Society for Dental Ethics also offers courses on their website, <http://www.societyfordentaethics.org/>. Courses that cover malpractice, risk management, or avoiding liability may not specifically address ethical issues. If you have questions about the appropriateness of a course for the ethics requirement, please send a copy of the brochure or course description to the Board office for review by the Board's CE Committee.

**CPR:** All licensees and registrants are required to have at least 2 hours CPR every 2 years. **CPR cannot be earned by home study or online courses.** American Red Cross, Basic Life Support, and Healthcare Provider CPR are acceptable CPR courses.

**INFECTION CONTROL:** All licensees and registrants are required to have at least 2 hours of Infection control every 2 years. The infection control requirement can be met by in-office training, formal classroom training, online or home study courses. HIV/AIDS prevention, OSHA, and Hazardous Materials are among the acceptable Infection Control courses.

**AUDIT FOR ALL LICENSEES AND REGISTRANTS: Do not throw away your CE certificates!** After all the renewal applications have been received, you may be selected for a random audit of your continuing education. Please keep materials that are pertinent to your CE coursework as “proof” in the event of an audit. Examples of items to save are receipts, registration materials, certificates, or cancelled checks.

**Useful Dental Continuing Education websites and phone numbers:**

American Dental Association – [www.ada.org](http://www.ada.org) or [www.adaceonline.org](http://www.adaceonline.org) ; Phone: 312-440-2500

North Dakota Dental Association – [www.nddental.com](http://www.nddental.com); Phone: 701-223-8870

American Association of Endodontists - [www.aae.org](http://www.aae.org); Phone: 800-872-3636

Academy of General Dentistry - <http://www.agd.org/>; Phone: 312-440-0559

American Dental Hygienist Association – [www.adha.org](http://www.adha.org); Phone: (312) 440-8900

North Dakota Dental Hygienists Association – [www.ndha.org](http://www.ndha.org)

American Dental Assistants Association – [www.dentalassistant.org](http://www.dentalassistant.org); Phone: 312-541-1550

North Dakota Dental Assistants Association – [www.nddental.com/assistants.html](http://www.nddental.com/assistants.html)

Dental Assisting National Boards – [www.danb.org](http://www.danb.org); Phone: 1-800-367-3262

Health Studies Institute – [www.healthstudies.com](http://www.healthstudies.com); Phone: 1-800-700-3454

Dental Ethics: American College of Dentist - <https://www.dentaethics.org/index.shtml>

Dental Ethics: American Society for Dental Ethics - <http://www.societyfordentaethics.org/>

Academy of Dental Learning - <http://www.dentallearning.org/>

American Association of Dental Boards - [www.dentalboards.org/](http://www.dentalboards.org/); Phone: 312-440-7464