

**Minutes**  
**North Dakota Board of Dental Examiners**  
**Special Meeting held via Conference Call**  
**December 12, 2016, 6:00 PM**

**1. Roll Call:**

**Board Members and Administrative Staff Attendance**

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| Troy Petersen, DMD, MD, President      | Tim Mehlhoff, CPA |
| Otto Dohm, DDS, President-Elect        | Bev Marsh, RDH    |
| Greg Evanoff, DDS                      | Michael Keim, DDS |
| Rita Sommers, Executive Director       | Mike Goebel, DDS  |
| John Tyler, Assistant Attorney General |                   |

2. A subcommittee consisting of Dr. Evanoff, Dr. Goebel and Dr. Keim was authorized to review documents from a complaint against Dr. Gandhi; identify concerns and prepare written documentation of the Board's specific concerns and items to be addressed to the UCSF School of Dentistry; communicate with the school to determine an acceptable remediation program. The subcommittee meeting was held 12/02/2016. Dr. Gandhi requested the Board determine if the UCSF CE would meet the criteria for remediation. The UCSF Program Director requested the Board describe elements of the CE for Dr. Gandhi. Subsequent to review of charts the subcommittee determined the CE program must at a minimum, address the following:

- Diagnosis and treatment planning.
- Decay management; indications, removal and indirect pulp caps.
- Restorative materials; indications and manipulation to achieve acceptable results.
- Prep design; what is needed to access decay, what materials are needed to achieve a successful prep.
- Pulpotomy; procedures and techniques and the restorations required to complete the pulpotomy.

The subcommittee delegated Dr. Evanoff to communicate with Dr. Melissa Fung to determine if the UCSF CE program would be acceptable. Dr. Fung informed Dr. Evanoff that the program was not patient based. Offering no actual patient care, the course would not meet the Board's criteria of a minimum of a patient based remediation course which must include a performance evaluation to confirm successful remediation [criteria similar to the Board's previous stipulation, D\_PREP] and provide specific feedback to the NDBDE.

Moved by Dr. Evanoff to authorize Mr. Tyler to inquire to other entities in search of a patient based remediation including evaluation processes. Discussion; Mr. Tyler indicated that he may know of other states who have utilized similar remediation programs that are less expensive. Mr. Tyler will provide the minimal criterion to Dr. Gandhi. Ms. Sommers can post the information to the cloud once available and possibly schedule another conference call to expedite the matter. Dr. Petersen seconded the motion. A roll call vote was taken. Dohm, yes; Marsh, yes; Keim, yes; Evanoff, yes; Goebel, yes; Petersen, yes; Mehlhoff, yes. Motion carried 7-0.

**2. Report #1** – Ms. Marsh moved to request a copy of the police report and a copy of the assessment from Simon Chemical Dependency Services. Dr. Evanoff seconded the motion. Discussion; New applicants and renewal applicants are required to provide the supporting documents. Ms. Sommers will request further information regarding the self-report. Roll call vote: Dohm, yes; Marsh, yes; Keim, no; Evanoff, yes; Mehlhoff, yes; Petersen, yes; Goebel, no. Motion carried 5- 0

**3. Report #2** – Dr. Petersen moved to request police report and any other supporting documentation regarding the charges. Dr. Dohm seconded the motion. Ms. Sommers will request further information regarding the self-report. Roll call vote: Dohm, yes; Marsh, yes; Keim, yes; Evanoff, yes; Mehlhoff, yes; Petersen, yes; Goebel, yes. Motion carried 7-0.

Dr. Evanoff moved to authorize the Board's President to obtain the information on both self-report cases and determine if the documentation the Board currently has is consistent with any new information. If the information is consistent with information the Board has in their possession, the President of the Board shall authorize the Executive Director to send a letter of closure to inform the licensee "the Board has considered the information will not be taking action at this time". Dr. Goebel seconded the motion. Roll call vote: Dohm, yes; Marsh, yes; Keim, yes; Evanoff, yes; Mehlhoff, yes; Petersen, yes; Goebel, yes. Motion carried 7-0.

Dr. Petersen moved to authorize the executive director to obtain police reports and supporting documentation any time there is a self-report prior to the Board's review of such matters. Ms. Marsh seconded the motion. Discussion; the motion should be referenced in the Policy & Procedure Manual. Roll call vote: Dohm, yes; Marsh, yes; Keim, yes; Evanoff, yes; Mehlhoff, yes; Petersen, yes; Goebel, yes. Motion carried 7-0.

4. Next formal meetings of the NDBDE: January 13-14, 2017, Hampton Inn, Grand Forks, ND; Saturday, April 8, 2017, 8:00 AM, Fargo; Saturday, June 17, 2017, 8:00 AM, Bismarck.

5. **Adjournment:** Moved by Ms. Marsh and seconded by Mr. Mehlhoff to adjourn. All voted in favor of the motion. The meeting adjourned at 7:05 PM.

Respectfully Submitted,

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Rita Sommers, Executive Director

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Tim Mehlhoff, CPA, Secretary – Treasurer