### North Dakota State Board of Dental Examiners

PO Box 7246 Bismarck, ND 58507-7246

# ANESTHESIA ON-SITE INSPECTION AND EVALUATION FORM MODERATE CONSCIOUS SEDATION - ENTERAL OR PARENTERAL

<u>Evaluator completes pages 1 - 7 on the day of the site evaluation.</u> Applicant returns entire form at least two evaluator 2 weeks prior to site evaluation.

NAME OF EVALUATOR					
SITE ADDRESS					
NAME OF PRACTIONER EVALUATED	)	E-mail			
IS THE SITE BEING EVALUATED A SA	TELLITE OFFICE?	☐ YES	□ NO		
Does the Practitioner utilize a satell	ite location?	☐ YES	□ NO	Location	
ND DENTAL LICENSE NUMBER		DEA NUM	1BER		
DATE		DATE OF	LAST EVALI	UATION	
TIME FRAME OF EVALUATION	START:	(	OMPLETE	D BY:	
INITIAL ON-SITE EVALUATION		!	RENEWAL		

- ON-SITE EVALUATION: North Dakota licensees who provide sedation or general anesthesia procedures are required to have an evaluation at the location(s) where sedation or anesthesia services are rendered. The purpose of the evaluations is to assess the patient's anesthetic risk and assess a sites ability to provide emergency care; therefore, the site evaluation emphasizes recognition and management of emergencies and complications associated with office administration of sedation. (Be prepared to discuss pages 5, 6, and 7). The fee of \$550 plus \$0.58 per mile must be paid directly to the board designated site evaluator at the time of the evaluation. The site evaluation fee is for one site and one dentist. If you list more than one facility, a separate evaluation form must be submitted. An initial inspection must be completed within 60 days of the approval of the initial permit application. It is the applicant's responsibility to schedule office evaluations with the Board's designated anesthesia evaluator (see page 8).
- **INITIAL INSPECTION** An initial inspection must be completed within 60 days of the approval of the initial permit application. It is the applicant's responsibility to schedule site evaluations with the Board's designated anesthesia evaluator. A temporary permit may be issued prior to the site evaluation in some circumstances.
- **RE-EVALUATION:** Site evaluations are required prior to the 5<sup>th</sup> anniversary of the initial inspection. *It is the Anesthesia Committee's prerogative to suspend privileges if the permit holder's site evaluation is overdue.*
- **RENEWAL:** Both the sedation certificate and the inspection are subject to expiration and renewal. The certificates must be renewed biennially, concurrent with the dentist's license renewal. Permit renewal requires Anesth/sedation related CE.
- LATE RENEWAL of PERMIT: Late renewals result in the permit expiring and require the dentist to suspend anesthesia and/or sedation services until a reinstatement is completed and formally approved by the Board's Anesthesia Committee. A late fee of \$200 is incurred when the permit renewal is postmarked or received after the December 31st deadline of odd numbered years.
- OTHER QUALIFIED PROVIDERS: If a CRNA or another sedation/anesthesia provider is being utilized by a licensed dentist, the sedation/anesthesia provider must provide copies of credentials, ACLS, and ND licensure. Each dental licensee utilizing the sedation/anesthesia provider and the sedation provider must be present during

**the site evaluation.** The ND licensed dentist and staff are required to maintain current certification in Basic Life Support for Healthcare Providers.

**SATELLITE OFFICE:** All offices where sedation services are provided must comply with the minimum standards established by the Board for a sedation practice. Anesthesia or sedation permit holders providing services at satellite clinics are responsible for ensuring that each office location has been evaluated.

#### **QUALIFIED PERSONNEL** - Provide to evaluator:

For Moderate Sedation: The anesthesia team consists of the surgeon, trained and currently competent in ACLS, and one additional person trained and currently competent in Basic Life Support (BLS) for Healthcare Providers. Auxiliary who have direct patient contact during and after sedation of the patient must have BLS or ACLS or PALS. ATTACH A LIST OF AUXILIARY WHO HAVE DIRECT CONTACT WITH SEDATED PATIENTS AND PROVIDE COPIES OF AUXILIARY CREDENTIALS. (RDA, RN, CRNA etc., and ACLS, BLS)

1.	<ul> <li>ACLS Certificate – Provide photocopy of doctors' ACLS certification and PALS certificate</li> </ul>
2.	Provide copy of:
	☐ Provide evidence of successful completion of a moderate sedation (parenteral or enteral) course as
	outlined by the ADA's
	Guidelines for Teaching pain Control and Sedation to Dentists and Dental Students. Applicant must
	supply documentation of 20 managed live patient clinically-oriented experiences.
	Date of course completion
3.	☐ Provide photocopy of assisting staff's credentials/CV/training and BLS/CPR/ACLS.
4.	□ Provide photocopy of patient consent agreement(s) and health history form.
5.	□ Provide photocopy of sedation clinical record form and preanesthetic assessment for sedation form.

For moderate sedation the anesthesia team consists of the surgeon, trained and currently competent in ACLS, and PALS if children are being treated, and one additional person trained and currently competent in Basic Life Support (BLS) for Healthcare Providers.

**RECORDS** - **Initial site evaluation, if** you have been authorized with a temporary sedation permit, provide documentation of sedation cases from the previous 60 days to the evaluator during the evaluation.

**Site Re-evaluation;** the evaluator will review random records of patients for whom moderate sedation services were provided within the last 6 months.

The evaluator will review preoperative, intraoperative, and postoperative anesthesia assessment and monitoring records. Health history of random patients who have been treated in your facility will also be reviewed. Treatment of medically compromised patients will be a point of discussion. The evaluator will check for:

- 1. An adequate medical history of the patient.
- 2. An adequate physical evaluation of the patient.
- 3. Anesthesia records showing: continuous monitoring of the heart rate, blood pressure and respiration utilizing electrocardiographic monitoring and pulse oximetry.
- 4. Registration of monitoring every (five) 5 minutes.
- 5. Evidence of continuous recovery monitoring, with notation of patient's condition upon discharge and to whom patient was discharged.
- 6. Accurate recording of medications administered, including amounts and time administered.
- 7. Records demonstrating length of procedure.
- 8. Records reflecting any complications of anesthesia.

OFFICE FACILITY AND EC	UIPMENT - List manufacturer of	major equipment
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1. BI	P Non invasive BP monito	r 🗆		
			NDBDE Moderate Sedation	2 Page

2. <b>ECG</b>				
3. Defibrillator/Automated External Defibrillator				
·				
4. Pulse Oximeter $\square$				
5. Respiratory gases monitored?   Capnography				
6. Operating Theater				
Is operating theater large enough to adequately accommodate the patient on a table or in an operating	Yes	No		
chair?				
Does the operating theater permit an operating team consisting of at least three individuals to freely move	Yes	No		
about the patient?				
7. Operating Chair or Table		ı		
Does operating chair or table permit the patient to be positioned so the operating team can maintain the	Yes	No		
airway?	.,			
Does operating chair or table permit the team to quickly alter the patient's position in an emergency?	Yes	No		
Does operating chair or table provide a firm platform for the management of cardiopulmonary	Yes	No		
resuscitation?				
8. Lighting System  Does lighting system permit evaluation of the patient's skin and mucosal color?	Yes	No		
Is there a battery powered backup lighting system?	Yes	No		
Is backup lighting system of sufficient intensity to permit completion of any operation underway at the	Yes	No		
time of general power failure?	103	110		
9. Suction Equipment		l		
Does suction equipment permit aspiration of the oral and pharyngeal cavities?	Yes	No		
Is there a backup suction device available?	Yes	No		
10. Oxygen Delivery System		L		
Does oxygen delivery system have adequate full-face masks and appropriate connectors, and is it capable	Yes	No		
of delivering oxygen to the patient under positive pressure?				
11. Recovery Area (recovery area can be the operati	ng thea	iter)		
Does recovery area have available oxygen?	Yes	No		
Does recovery area have available adequate suction?	Yes	No		
Does recovery area have adequate lighting?	Yes	No		
Does recovery area have available adequate electrical outlets?	Yes	No		
Can the patient be observed by a qualified member of the staff at all times during the recovery period?	Yes	No		
Patient transportation protocol in place?	Yes	No		
11. Ancillary Equipment		T		
Is there a working laryngoscope complete with an adequate selection of blades, spare batteries, and bulbs?	Yes	No		
Are there endotracheal tubes and appropriate connectors?	Yes	No		
Are there oral airways?	Yes	No		
Are there any laryngeal mask airways?	Yes	No		
Is there a tonsillar or pharyngeal type suction tip adaptable to all office outlets?	Yes	No		
Are there endotracheal tube forceps?	Yes	No		
Is there a sphygmomanometer and stethoscope?	Yes	No		
Is there an electrocardioscope and defibrillator?	Yes	No		
Is there a pulse oximeter?	Yes	No		
Is there adequate equipment for the establishment of an intravenous infusion?	Yes	No		
OVERALL EQUIPMENT   ADEQUATE INADEQUATE				
DRUGS				
Vasopressor Yes No Corticosteroid	Yes	No		

Bronchodilator	Yes	No	Muscle relaxant	Yes	No
Narcotic antagonist	Yes	No	Antihistamine	Yes	No
Antiarrhythmic	Yes	No	Anticholinergic	Yes	No
Antihypertensive	Yes	No	Coronary artery vasodilator	Yes	No
Intravenous medication for treatment of cardiopulmonary arrest?				Yes	No
Benzodiazepine antagonist drug available?				Yes	No

**INFECTION CONTROL** – In the past 15 years, numerous publications have described iatrogenic hepatitis C virus (HCV) transmission unrelated to transfused blood products or transplantation procedures. Nearly all were due to unsafe therapeutic injection practices related to multiple dose vials and infusion bags contaminated by reinsertion of used needles/syringes, use of a single needle/syringe for IV medication administration to multiple patients or use of a contaminated finger-stick glucose measurement device on multiple patients. In some situations, syringes or needles used on HCV-infected persons were directly reused on other persons. In others, syringes or needles used on HCV-infected persons were reused to draw medication from a vial or infusion bag; the vial or bag contents were subsequently drawn up and administered to multiple persons. Review <a href="https://www.asahq.org">https://www.asahq.org</a>

Evaluator: Confirm credentials of individual(s) responsible for monitoring expiration dates, inventory, log and security of Schedule II and III or Schedule IV drugs.

Comment:

EVALUATOR WILL BEVIEW drug log and location of Schodule II and III and Schodule IV drugs. Is the drug	Yes	No
EVALUATOR WILL REVIEW drug log and location of Schedule II and III and Schedule IV drugs. Is the drug	res	INO
cabinet secured to wall or floor?		
DO YOU ADMINISTER drugs from single dose vials or ampules to multiple patients or combine leftover	Yes	No
contents for later use?		
IF A DRUG (or other solution) is not available in the single-dose form and a multiple dose vial must be	Yes	No
used (e.g., neostigmine, succinylcholine) are residual contents discarded after single patient use		
Are there proper procedure for multi-dose or single dose vials?	Yes	No
Are there proper procedures for tabs/pills?	Yes	No
Is more than one person present to witness disposal of left-over anesthesia drug vials?	Yes	No
Is the name of drug and the amount wasted documented and initialed by 2 witnesses?	Yes	No
EVALUATOR WILL ASSESS STERILIZATION AREA and review spore test results log.	Yes	No
Is spore testing completed and logged weekly? Are sterilized bags intact and properly stored?		
Instruments are individually bagged and dated?	Yes	No
Do the anesthesia providers or auxiliary personnel reuse needles or syringes either from one patient to	Yes	No
another or to withdraw medication from a vial?		

The CDC defines the "immediate patient treatment area" to include, at minimum, surgery/procedure rooms where anesthesia is administered and any anesthesia medication carts used in or for those rooms. The CDC indicates that anesthesia drug carts —represent mobile surfaces that can come into contact with body fluids or other soiled materials.

Do you keep multiple dose vials in the immediate patient treatment area?	Yes	No
Is an OSHA compliant eye wash station readily available and in working order?	Yes	No

#### **EMERGENCY MANAGEMENT & EMERGENCY SCENARIOS**

**Respiratory** anesthetic emergencies are the most common complications encountered during the administration of anesthesia in both the adult and pediatric patient. Regardless of the depth of anesthesia, a comprehensive review of the patients' past and present medical history, NPO status, anesthesia history and physical examination, is critical and represents a degree of prudence that all sedation providers must observe.

**Emergency Scenarios** — **Complete protocols for all scenarios.** The DDS/DMD and his/her clinical team must indicate competency (by demonstration or discussion) in treating the following emergencies. If any areas of the Mock Emergency Scenarios need immediate correction, then the CRNA must keep a record of the systems' failures and write a plan to amend the staff protocol. A second mock drill should be conducted and subsequently evaluated.

•	Does the site transport the sedation patient via a wheelchair to their car?
•	Is a wheel chair available? Yes $\square$ No $\square$
•	Does the site maintain the level of emergency preparedness in the office setting by conducting a
	"mock code?" Yes $\square$ No $\square$ If yes, are the meetings documented? Yes $\square$ No $\square$
•	Can the site accommodate a wheeled stretcher/gurney? Yes $\square$ No $\square$
•	Describe recovery and discharge procedures? What are the credentials of the auxiliary who monitor
	the patient during recovery.
•	Are verbal AND written instructions provided to patient or guardian at discharge? Prior to
	discharge?

\* Reminder: All clinical staff involved in the delivery of sedation dental services must be BLS certified \*

	RESPIRATORY		
Bronchospasm		□ Satisfactory	☐ Unsatisfactory
-problem recognition -bronchial dilators -positive pressure oxygen & airway maintenance			
Respiratory Complications		□ Satisfactory	☐ Unsatisfactory
-hyperventilation -problem recognition & monitoring -proper patient position -oxygen with respiratory support -narcotic antagonist when appropriate -apnea -foreign body obstruction			
Laryngospasm		□ Satisfactory	☐ Unsatisfactory
-problem recognition -stop procedure & pack off bleeding -evaluation of head position & upper airway -suction -positive pressure oxygen with a full face mask -use of Anectine & appropriate dosage of Anectine -airway maintenance			

Vomiting/Aspiration			☐ Unsatisfactory
-problem recognition & proper patient positioning -removal of foreign bodies & adequate suction -secure & evaluate adequacy of airway -positive pressure oxygen -tracheal intubation when necessary -recognition of complication of associated -bronchospasm -activate EMS			
	NEUROLOGICAL		
Convulsion/Seizures -problem recognition & etiology		☐ Satisfactory	☐ Unsatisfactory
-patient position & supportive measures -anticonvulsant drug therapy			
	ALLERGY		
Allergic Reaction		☐ Satisfactory	☐ Unsatisfactory
Minor & Anaphylactic Immediate & Delayed -Epinephrine -vasopressors -bronchodilators -antihistamines -corticosteroids			
Suncana	CARDIOVASCULAR	□ Catisfactory	☐ Unsatisfactory
-problem recognition -patient position -oxygen -drug therapy		□ Satisfactory	□ Offsatisfactory
Hypotension/Hypertension		☐ Satisfactory	☐ Unsatisfactory
<ul> <li>-problem recognition; preoperative pulse &amp; blood</li> <li>-patient position</li> <li>-oxygen</li> <li>-continuous monitoring &amp; recording</li> <li>-drug therapy</li> </ul>	l pressure		
Angina Pectoris (chest pain)		☐ Satisfactory	☐ Unsatisfactory
-problem recognition & differential diagnosis -patient position & supportive measures -oxygen -monitoring -drug therapy, Nitroglycerine & Amyl Nitrate -transfer when indicated			
Bradycardia		☐ Satisfactory	☐ Unsatisfactory
<ul> <li>-problem recognition &amp; differentiation of hemo-dy</li> <li>-monitor &amp; record keeping</li> <li>-oxygen</li> <li>-drug therapy, Atropine</li> </ul>	ynamically significant br	adycardia	

Cardiac Arrest	☐ Satisfactory	☐ Unsatisfactory
-Problem recognition & differential diagnosis -CPR ACLS/PALS to the extent the facility is capable -activation of EMS		
Myocardial Infarction	☐ Satisfactory	☐ Unsatisfactory
-problem recognition of differential diagnosis -oxygen -patient positioning -pain relief -monitoring & record keeping -activation of EMS		
ENDOCRINE	□ Catisfactom.	□ Uncaticfoctom
Hypoglycemia -problem recognition & diagnosis -office testing available -oral and/or IV drug therapy	☐ Satisfactory	□ Unsatisfactory
DRUG OVERDOSE		
Local Anesthetic Overdose Sedative Drug Overdose Benzodiazapine overdose i.e., valium vs. narcotic i.e., medazolam	☐ Satisfactory☐ Satisfactory☐	☐ Unsatisfactory☐ Unsatisfactory
STROKE		
Cerebrovascular Accident	☐ Satisfactory	☐ Unsatisfactory
OTHER	☐ Satisfactory	☐ Unsatisfactory
Venipuncture Complications  Malignant Hypothermia		
COMMENTS AND RECOMMENDATIONS		
DEFICIENC	CY	
I recommend a re-evaluation in months; the site evaluation	tion was incomplete.	
EVALUATOR USE ONLY: Evaluator Reimbursed \$550 plus \$0.5	58/mile.	Check no
Evaluator Signature:	Date	
Site Evaluator; submit signed and completed form with all site evaluative Director, 1418 Cook Drive, Minot, ND 58701	ition documents to: Rita	Sommers, NDBDE

# APPLICANT: REVIEW AND FILL OUT PAGES 8- 12. RETURN PAGES 1-12 TO THE SITE EVALUATOR TWO WEEKS PRIOR TO SITE EVALUATION DATE. MAIL TO:

KELLIE PIERCE, CRNA 4012 EDGEWATER PLACE MANDAN, ND 58554 piercecrna@aol.com

ND DENTAL LICENSE NUMBER \_\_\_\_\_ APPLICANT NAME: ADDRESS OF FACILITY WHERE SEDATION SERVICES ARE PROVIDED: PHONE: \_\_\_\_\_ MAIL copy of the following office forms: Medical history ■ Informed consent ☐ A blank sedation monitoring forms □ Pre anesth/sedation instructions Post care instructions □ Credentials, staff credentials Possible questions which may be asked for DDS: 1. What is the criteria for DDS dismissing himself from recovering patient? 2. What are qualifications of **your staff** that attends recovering patient? 3. Pre-op assessment and form 4. What is the max rec. dose of....... How soon can you re-dose i.e., what is clinical affective ½ life of ......? What is the ½ life of .....? 5. If patient cardiac arrests your 1<sup>st</sup> steps would be.....? 6. If patient respiratory arrests your first response would be.....? 7. Patient is in chair and complains of chest pain. You.....? 8. Health and physical/ what is patient assessment? 9. How do you classify airway? 10. What are your discharge criteria? 11. Mod sedation/ Pulse ox? Auto BP? 3 lead EKG? Continuous O2 thru nasal cannula? 12. Staff meetings: IF control, CPR, Emergency protocols??? 13. Identify signs and symptoms of emergency events; local toxicity, MI 14. Which team member must remain in the room with the patient until recovery? I. Enteral & Parenteral Sedation Facility, and Equipment – Recommendations The following equipment is recommended for the emergency kit/cart for Sedation/anesthesia emergency management. The equipment should be readily accessible and should be used in a manner that is consistent with the practitioner's level

of training and skill. The equipment must be age and weight appropriate for pediatric and adult patients. There must be a routine equipment maintenance record kept by the dentist to ensure that the equipment is kept in working order. Please

Pacammondations for **Entaral** Sodation

Applicant must initial each of the following to indicate compliance.

Recommendations for <b>Enteral</b> Sedation
Blood pressure sphygmomanometer/cuffs of appropriate sizes with stethoscope or
automatic blood pressure monitor
ECG monitoring device
Pulse oximetry device
IM equipment:

attach a separate sheet (if needed) with rationale for absent or substituted medications.

Gauze sponges
Needles of various sizes
Syringes
Several types/sizes of resuscitation masks
Required for Parenteral Moderate Sedation
Blood pressure sphygmomanometer/cuffs of appropriate sizes with stethoscope or automatic blood
pressure monitor
ECG monitoring device
Pulse oximetry device
IV and IM equipment:
IV fluids, tubing and infusion sets
Tape
Sterile water
Gauze sponges
Needles of various sizes
Syringes
Tourniquet
Several types/sizes of resuscitation masks
Magill forceps
Laryngoscope – readily available
Advanced airway management equipment
LMA various sizes
ET tubes various sizes
Combi Tube, King Airway
Oral airway various sizes
Nasal airway, various sizes
Additional Items to be evaluated:
Supplemental gas delivery system & back-up system
Suction w or w/o power, demonstrate back up protocol
Patient transportation protocol in place > wheelchair
Sterilization area
Designated sterile area
Sterilization manual and protocol
Designated non-sterile area
Preparation of sedation medication
Appropriate storage for medication
Appropriate mode/method of administration
Equipment readily accessible - consistent with licensee's level of training and skill
Equipment age and weight appropriate for pediatric and/or adult patients
Treatment room/s
Treatment room permits the team (consisting of at least two individuals) to move freely about the patient
Chair utilized for treatment permits patient to be positioned so the team can maintain the airway
Treatment chair permits the team to alter patient's position quickly in an emergency
Treatment chair provides a firm platform for the management of CPR
Adequate equipment for establishment of an intravenous infusion
Licensee has emergency protocol

#### **II. Emergency Medications**

A. Enteral and Parenteral Emergency Medications or Equivalents – Recommendations: These drugs may be included in the emergency cart/kit in forms/doses that the dentist can knowledgeably administer, and in typical routes of administration for enteral/parenteral sedation. These drugs are listed by category, not by order of importance. These

sheet (if needed) with rationale for absent or substituted medications.  B Documentation that all emergency medications are checked and maintained on a prudent and regularly scheduled basis.
PROVIDE A LIST OF ALL LOCAL ANESTHETICS USED IN THIS FACILITY
LIST ALL SEDATION DRUGS YOUR PRACTICES USES
LIST ANY SEDATION DRUGS YOUR PRACTICE PRESCRIBES TO PATIENTS PRIOR TO THE PROCEDURE AND PRIOR TO THE DAY OF THE PROCEDURE
LIST ALL RESCUE DRUGS THAT YOUR PRACTICE HAS ON SITE
PROVIDE name of individual(s) responsible for monitoring expiration dates, inventory, log and security of Schedule II and II or Schedule IV drugs:
<b>DESCRIBE</b> the office policy and procedure for "wasting" multi-dose or single dose vial contents if sterility of unused vial is compromised or not completely used during a procedure:
Recommendations:

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ECG	
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Dofibrilla	tor/Automated External Defibrillator
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Pulse Oxi	meter
Capnogra	phy
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## Recommended Parenteral Sedation Emergency Medications or Current Equivalents\*

Analgesic
Anticonvulsant
Antihypoglycemic
Allergic Reaction, Anaphylaxis
Epinephrine IM or SC
Epinephrine
Corticosteroid
Bronchodilator
Respiratory Stimulant
Histamine Blocker
Narcotic Antagonist
Benzodiazepine Antagonist
Dantrolene – Mechanism of response
Cardiac Medications
endogenous catecholamine
anticholinergic, antiarrhythmic
Vasopresssor
Vasodilator
Antianginal
Antihypertensive
Antiarrhythmics
Tachycardia
Ventricular fibrillation
Antihypertensive, antianginal, beta-adrenergic blocker
ASA
Neuromuscular Blocker

REMINDER: Mail <u>ENTIRE FORM</u> to the Board's designated site evaluator at least <u>two weeks</u> before your scheduled site evaluation. Applicant review & fill out information on pages 8-12, PRIOR to evaluation. Do <u>not</u> complete pages 1-7.

Mail to: Kellie Pierce, CRNA 4012 Edgewater Place Mandan, ND 58554 piercecrna@aol.com