



ND STATE BOARD OF DENTAL EXAMINERS

REGULAR MEETING MINUTES

Location: Brady Martz & Assoc., 207 E Broadway, Bismarck, ND 58501
And remote access via Zoom

Date: October 10, 2025

Time: 12:00 pm CT

AGENDA DETAILS

1. CALL TO ORDER, ATTENDANCE, RESPONSIBILITIES

a. Call to order at 12:00 pm, and roll call of attendees

Board Members	Attendance: In-Person; Remote; or Absent	Notes; times of arrival/departure other than the meeting start/end
Dr. Kangas - President	In-Person	
Dr. Sarsland - Vice President	Remote	
Ms. Snay - Secretary/Treasurer	Absent	
Ms. Marsh	Remote	
Dr. Tanabe	Remote	
Dr. Fallgatter	In-Person	
Ms. Carlson	In-Person	
Dr. Olson Stremick	In-Person	
Dr. Stewart	Absent	
Staff		
Jacinda Simmons-APT	Remote	
Matt Menge—AAG	Remote	Departed meeting at 1:23p
Dave Schaibley—ED	In-Person	

b. Discussed Board member terms of appointment and the Governor's Office realigning of term end dates so that no more than two terms expire in a calendar year.

2. REVIEW AND APPROVE PAST MEETING MINUTES

- a. September 19, 2025, Regular Meeting minutes. Noted corrections on item 5—that it was a motion to approve the regular meeting dates for 2026, and that there was a misspelling of Ms. Marsh's name.

Motion

To approve the minutes as amended made by Dr. Kangas; Second by Dr. Fallgatter.

In Favor: Dr. Kangas, Dr. Sarsland, Dr. Tanabe, Ms. Marsh, Ms. Carlson, Dr. Olson Stremick, Dr. Fallgatter. Motion passes 7-0.

3. MODIFICATIONS TO THIS AGENDA

- a. Allow CRDTS presentation to occur after motion on Attachment C.

4. LICENSEES AND REGISTRANTS

- a. Licenses/registrations issued since last meeting (Attachment C)

Motion

To ratify the list of licenses and registrations issued since the last meeting made by Ms. Marsh; Second by Dr. Fallgatter.

In Favor: Dr. Kangas, Dr. Sarsland, Dr. Tanabe, Ms. Marsh, Ms. Carlson, Dr. Olson Stremick, Dr. Fallgatter. Motion passes 7-0.

5. CRDTS

- a. Presentation by Catrice Opichka and Richael Cobler on CRDTS CARE program. Detailed presentation explaining the options for individuals to self-refer, for Board's to order licensees to complete a program, and for a dental office to send staff to the program. Programs involve pre-assessment, training/education on the needed areas, and post-assessment.
- b. Costs are paid by the individual or dental office—not Boards. Costs vary depending on needs, but one-on-one is approximately \$5,000 and 3-person cohort sessions are \$3500.
- c. Takes place in Topeka, Kansas.

6. PORTFOLIOS

a. Secretary/Treasurer Portfolio

- i. Mr. Schaibley relayed that Ms. Snay continues to be confident that bookkeeping is being carried out fully and accurately, and the Board is sound financially.
- ii. Transition to Clover for online renewal payments is nearly complete.

b. Anesthesia Portfolio

- i. Mr. Schaibley shared that all permit holders and host dentists needing site evaluations were conducted timely.
- ii. Dr. Tanabe shared that an initial site evaluation identified no Narcan on site. This is a serious concern that it is being remedied before approval of the site.
- iii. Dr. Tanabe shared an explanation of the sedation simulation sessions at the NDDA Conference; that it was well-received; that it was not a full training/CE, but an introduction to the system and its possibilities; that the EMTs running the simulation equipment offered to provide more in-depth trainings on-site at various locations.
- iv. Dr. Kangas asked for Dr. Tanabe's thoughts on allowing moderate sedation providers to act as site evaluators. Dr. Tanabe shared concerns: while moderate sedation providers go through training, it is not in-depth enough to give them a broad or deep enough for them to evaluate others. The understanding a CRNA or anesthesiologists, or deep/general sedation permit holder is more in depth as to the risks and adverse events that can occur and how to manage them; what it is like to run real life codes in sedation settings; pharmacology matters; etc. That additional understanding equips them to be site evaluators. Also, site evaluators must be fully independent from those they are evaluating. If not, and if an adverse event occurs at the site later on, the people harmed may argue that the site was unsafe due to a biased site evaluator wrongly approving the site—due to the evaluator's closeness with the evaluated dentist. There are so few moderate sedation providers and as a result they generally have close relationships with one-another. Those relationships could impact their ability to remain independent and objective if they were to be site evaluators.

c. Continuing Education Portfolio

- i. Ms. Carlson shared that she anticipates carrying out CE audits after the upcoming renewal cycle for dentists and hygienists.

d. Applications Portfolio

- i. Dr. Olson Stremick shared that no applications in the intervening period between meetings rose to the level of concern for full Board review

e. Executive Director Portfolio

- i. Mr. Schaibley shared aspects of his Quarterly Summary—notably that his work focused largely on rulemaking and on software testing of Big Picture 6.12.0, Renewal process, and Clover API

7. OLD BUSINESS

- a. Board obligations to take part as examiners for dental and hygiene examinations. Dr. Fallgatter is considering doing so.
- b. The Board reviewed Dr. Blake Ristvedt's offer to volunteer as an examiner.

Motion

To approve Dr. Ristvedt as an examiner made by Dr. Fallgatter; Second by Ms. Marsh.

In Favor: Dr. Kangas, Dr. Sarsland, Dr. Tanabe, Ms. Marsh, Ms. Carlson, Dr. Olson Stremick, Dr. Fallgatter. Motion passes 7-0.

8. NEW BUSINESS

- a. Discussed requests for letters approving dentists to take ADEX exam. Board instructed Mr. Schaibley to respond to those requests by confirming that the Board will issue letters only after the candidate submits an application for licensure by credential and the application materials are complete, other than the examination results.
- b. Public Forum; none.

9. UPCOMING MEETINGS

- a. Discussed that Mr. Schaibley will attend the AADA/AADB Annual Meeting; Oct 13-18; Dallas, TX. And that the FARB Conference in July 2026, will occur in Minneapolis and that pending its agenda being worthwhile, he will request to attend that.

10. LEGISLATIVE AND RULEMAKING PORTFOLIO

- a. Lengthy discussion of the suggested changes to the following rules, including a review of all comments received since the draft of rules was circulated after the September 19, 2025, meeting.
 - i. NDAC 20-01-01 (General Administration)
 - ii. NDAC 20-01-02 (Definitions)
 - iii. NDAC 20-02 (Dentists)
 - iv. NDAC 20-03 (Assistants)
 - v. NDAC 20-04 (Hygienists)
 - vi. NDAC 20-05 (Fees)
 - vii. NDAC 20-06 (PHP)
- b. Motion.

Motion

To approve the proposed rules and direct Mr. Schaibley to initiate formal rulemaking pursuant to NDAC 28-32 made by Dr. Fallgatter; second by Dr. Kangas.

In Favor: Dr. Kangas, Dr. Sarsland, Dr. Tanabe, Ms. Marsh, Ms. Carlson, Dr. Olson Stremick, Dr. Fallgatter. Motion passes 7-0.

11. PROFESSIONAL CONDUCT PORTFOLIO

- a. Investigation into allegations against licensees/registrants may be discussed in Executive Session under the following legal authority: NDCC §§ 43-28-18.2(3) (patient records and information-confidential); 43-28-18.2(4) (complaint files prior to decision to discipline-exempt); 44-04-19.1(5) (attorney consultation-exempt); 44-04-19.1(7)

(investigatory work product-exempt; 44-04-19.1(9) (negotiation strategy-exempt; 44-04-18.1(4) (licensee personal information-exempt); 44-04-18.32 (medical records/information-exempt).

Motion

To enter into executive session to discuss non-public investigations made by Ms. Carlson; Second by Dr. Tanabe.

In Favor: Dr. Kangas, Dr. Sarsland, Dr. Tanabe, Ms. Marsh, Ms. Carlson, Dr. Olson Stremick, Dr. Fallgatter. Motion passes 7-0.

Entered into executive session at 3:20p. Attended by Dr. Kangas, Dr. Sarsland, Dr. Tanabe, Ms. Marsh, Ms. Carlson, Dr. Olson Stremick, Dr. Fallgatter, Mr. Schaibley, and Ms. Simmons. Exited executive session at 3:45p.

Motion

To dismiss complaints 133 and 134 made by Dr. Fallgatter; Second by Ms. Carlson.

In Favor: Dr. Kangas, Dr. Sarsland, Dr. Tanabe, Ms. Marsh, Ms. Carlson, Dr. Olson Stremick, Dr. Fallgatter. Motion passes 7-0.

12. ADJOURNMENT

a. 3:50 PM, CT