



North Dakota State Board of Dental Examiners

PO Box 7246, Bismarck, ND 58507-7246 | Phone 701-258-8600

Web www.nddentalboard.org | Email info@nddentalboard.org

Application for Qualified Dental Assistant-Limited Radiology Registrant

Applicable Laws for QDA-LRR

- N.D.A.C. 20-03-01-05(3) explains the criteria for registering as a Qualified Dental Assistant-Limited Radiology Registrant and N.D.A.C. 20-03-01-01(3) explains the duties a Qualified Dental Assistant-Limited Radiology Registrant may perform, and the related level of supervision.
- N.D.A.C. 20-03-01-06 explains that this registration must be renewed biennially, and lists the related continuing education requirements.
- Applicants must thoroughly review N.D.A.C. [20-03-01.pdf](#), and demonstrate an understanding of these laws.

Application

- **Do not submit incomplete applications. Applications are not complete until all forms and associated materials are received, including fee payment and confirmation that the applicant passed any required exams. Submitting incomplete applications delays the Board's decision on the application.**
- Type or print clearly; print single-sided, and do not staple any submissions.
- Attach additional sheets of paper as needed. Added sheets must refer to your application.
- Email completed application and materials to info@nddentalboard.org, or mail them to the address above.

Accepted Forms of Payment for Fees

- Check (personal/cashiers).
- Online payment through debit or credit card (once online payments are available on the Board's website).
- Unacceptable forms of payment include cash, money orders, and American Express cards.

Contact Information and Names

- Current and complete contact information is required for all applicants. Email addresses must be included on the application and will be used by the Board related to the processing of your application.
- Submit documentation of any legal name change.
- If your application is granted, you must always update the Board with any change of name, address, email address, phone, employers, and other contact information. Failure to do so can result in you not receiving critical information in a timely manner and may result in discipline.

Disclosure Questions

- If you have had a criminal conviction, please submit:
 - A personal statement detailing the events leading up to and following the conviction.
 - Criminal judgments and sentencing orders.
- A copy of the arresting officer's report, if available.



North Dakota State Board of Dental Examiners

PO Box 7246, Bismarck, ND 58507-7246 | Phone 701-258-8600

Web www.nddentalboard.org | Email info@nddentalboard.org

Application for Qualified Dental Assistant-Limited Radiology Registrant

Non-refundable Fee: \$100.00

OFFICE USE ONLY - Postmarked: _____ Received: _____ Amount: _____ Payment Type: Check # _____ Online # _____

General Contact Information			
Legal First Name	Legal Middle Name	Legal Last Name	Today's Date (mm/dd/yyyy)
Other Legal Names Previously Used (include proof of legal name changes and indicate if exam scores use these names)			
Name as you wish it to appear on license (if not your current legal name, you must provide documentation of name change)			
Home Street Address		Apt. Number	Home City, State, Zip (4+ digits)
Phone Numbers (c) (h) (w)	Business/Employer Name, Address, Unit #		Employer/Business City, State, Zip (4+ digits)
Personal Email Address (required)		Business/Employment Email Address	
Gender Male <input type="checkbox"/> Female <input type="checkbox"/> X <input type="checkbox"/>	Date of Birth (mm/dd/yyyy)	Social Security Number	
<p>Military Status: Are you a member of the armed forces of the United States or a reserve component of the armed forces of the United States stationed in this state in accordance with military orders or stationed in this state before a temporary assignment to duties outside of this state; or are you the spouse of such member? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Attach military orders, duty station assignment, base identification, etc. Depending on submissions, your application may be processed as a military application.</p>			

Licensure and Registration History
Are you currently, or have you ever been, licensed or registered as a dental professional in North Dakota? Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, provide: Title of license/registration you held: _____ Name under which you were licensed/registered: _____ Registration/license number: _____ Permits you held under that license/registration (e.g., local anesthetic, nitrous oxide administration, etc.): _____

Are you currently, or have you ever been, licensed as a dental professional outside of North Dakota?

Yes No

If you checked "yes" immediately above, complete the following:

State/Jurisdiction	License or Registration Number	Date Expired

- Submit verification from each jurisdiction listed. If a licensing authority does not have public online verification website, you must request that they send original license verification directly to the Board by USPS or to: info@nddentalboard.org

Education for QDA-LRR (select one)	
<p>Within two years of this application date, you either:</p> <p><input type="checkbox"/> Passed the DANB Radiation Health and Safety Exam;</p> <p><input type="checkbox"/> Completed the Radiation Health and Safety program offered by either DA Prep or Bismarck State College; or</p> <p><input type="checkbox"/> Completed a Radiation Health and Safety Program other than those listed above (If you selected this option, the Board must fully assess your program to ensure it meets regulatory requirements in North Dakota. You must submit documents outlining the curriculum, hours, and content of the program).</p>	<p>Name of Program: _____</p> <p>Location of Program: _____</p> <p>Date of Completion: _____</p>
<p>More than two years before the date of this application, you either:</p> <p><input type="checkbox"/> Passed the DANB Radiation Health and Safety Exam;</p> <p><input type="checkbox"/> Completed the Radiation Health and Safety program offered by either DA Prep or Bismarck State College; or</p> <p><input type="checkbox"/> Completed a Radiation Health and Safety Program other than those listed above (If you selected this option, the Board must fully assess your program to ensure it meets regulatory requirements in North Dakota. You must submit documents outlining the curriculum, hours, and content of the program).</p>	<p>Name of Program: _____</p> <p>Location of Program: _____</p> <p>Date of Completion: _____</p> <p>Applicants who completed their RHS education more than two years prior to this application must submit a letter from a dentist confirming that the applicant has successfully taken radiographs within five years of this application.</p> <p>Name of Dentist: _____</p>

Cardiopulmonary Resuscitation or Basic Life Support (applicants must hold either current CPR or BLS certification)

Hold an active cardiopulmonary resuscitation (CPR) certification; course must include a hands-on component.

Yes No Expiration date: _____

Basic life support (BLS) certification.

Yes No Expiration date: _____

Attach certificates.

Disclosures (for each YES response, attach a detailed explanation and related documents)

1. Has there been any investigation or disciplinary action taken against you by a dental education school?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2. Have you ever had an application for a professional license denied, or as to any professional license you held: are you under investigation, are you the subject of any pending disciplinary action, or have you in the past been the subject of any disciplinary action? If Yes, your attached explanation and documents must include the dates, the disposition, and contact information for the licensing authority, and the reason for investigation, disciplinary action, refusal of license, etc..	Yes <input type="checkbox"/> No <input type="checkbox"/>
3. Have you ever been named in any civil suit or suffered any civil judgment for incompetence, negligence, or malpractice in connection with the practice of a health care profession?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4. Have you been arrested for alleged criminal conduct, are there any criminal charges pending against you, or have you ever been convicted of a felony, gross misdemeanor, or a misdemeanor? If Yes, your attached explanation must include the reasons for the charges, the dates, the name of the court, the court's city and state, and the case number. The documents must include police reports, charging documents, judgments, plea agreement, dispositions, sentencing documents, court orders, etc.	Yes <input type="checkbox"/> No <input type="checkbox"/>
5. Do you currently have a condition related to an alcohol use disorder or other substance use disorder that adversely affects your ability to practice dental assisting in a competent and professional manner with reasonable skill and safety? If you responded YES, you must attach an explanation. If you responded NO, you must immediately inform the Board if such a condition arises.	Yes <input type="checkbox"/> No <input type="checkbox"/>
6. Do you currently have any physical, mental health, or cognitive condition that impairs your judgement or that adversely affects your ability to practice dental assisting in a competent and professional manner with reasonable skill and safety? If you responded YES, you must attach an explanation. If you responded NO, you must immediately inform the Board if such a condition arises.	Yes <input type="checkbox"/> No <input type="checkbox"/>

Official Identification

Include a copy of an official and current U.S. Government Issued I.D. (Examples – Driver's License, State Identification Card, Real ID, Passport, Visa)

Type of identification: _____

Date of expiration: _____

Attestation of Applicant

I have reviewed North Dakota Century Code §§ 43-20-05 and 43-28-25, and understand that including false information or false documentation in this application may result in denial of my application and could result in a class A misdemeanor.

Yes
No

I certify that I am the person referred to in this application.		Yes <input type="checkbox"/> No <input type="checkbox"/>
I certify that the entirety of this application and the attached materials are true and correct.		Yes <input type="checkbox"/> No <input type="checkbox"/>
I authorize all persons and organizations to release any requested information, files, or records in connection with this application to the North Dakota State Board of Dental Examiners.		Yes <input type="checkbox"/> No <input type="checkbox"/>
Applicant's Name (Printed)	Applicant's Signature	Date (mm/dd/yyyy)